

CLERK TO BRADFORD ON TONE PARISH COUNCIL

Bradford on Tone Parish Council seeks a Clerk and Responsible Financial Officer. This position is part-time for 6 hours each week.

The successful candidate is not required to have local government experience, but will be expected to handle the formal minutes, agendas, accounts and correspondence of the Council. Appropriate training will be available.

The salary will be the National recommended pay scale SCP range 7 to range 12 (£10.16 per hour – £11.22 per hour - £19554 - £21589 pro rata per annum)

A job description and application form can be obtained from the current Clerk – Derrick Bott - tel 01643 224129 or email angelabottderrick@gmail.com
Please telephone if you would like an informal discussion or more information.

Applications should be submitted by Thursday 26 September 2019.